

Contents

Page

Foreword.....	3
Introduction	4
1 Scope	5
2 Normative references	5
3 Terms, definitions and abbreviations	5
4 Applicability.....	5
5 Ingest	6
6 Detailed process steps description	6
6.1 General.....	6
6.2 Submit for Ingest	7
6.3 Receive data	7
6.4 Check quality assurance.....	7
6.5 Send confirmation	8
6.6 Generate AIP	8
6.7 Approval Content Information.....	8
6.8 Error handling for denied SIP	9
6.9 Receive Confirmation.....	9
6.10 Error handling for generate AIP	9
7 Support Process Steps: Preservation Planning	9
8 Data descriptions.....	9
8.1 General.....	9
8.2 Involved roles.....	10
8.3 Involved data	10
9 Definition ‘Transfer to Data Generation’ (Milestone)	11
Bibliography	12
Figure 1 — Overview of Ingest process	6